IDB Internship Program 2015

Applications will be open from *February 12th – 28th, 2015*

**Objective:**

The purpose of the Internship program is to provide an opportunity for Two (2) Arthur Lok Jack Graduate School of Business, The University of the West Indies (UWI-ALJGSB) affiliates (student or alum) to learn about the operations of the IDB while acquiring International work experience at the professional level. The outcome of the internship will be an actionable, implementable and innovative program that will address a local or regional issue and create value and benefits to human development. All internships take place at the Inter-American Development Bank’s Headquarters in Washington DC, USA.

**Requirements:**

- A citizen of one of the Bank's member countries, especially from the Caribbean: The Bahamas, Barbados, Belize, Guyana, Haiti, Jamaica, Suriname, and Trinidad & Tobago.
- A current student working towards a Master’s, Doctoral Degree or Alumni of UWI-ALJGSB;
- Proficient in at least one of the official languages of the Bank (English, Spanish, Portuguese, and French), with a working knowledge of a second one being a strong asset;
- Previous Interns / Candidates hired in the past under any employment program of the IDB do not qualify;
- UWI-ALJGSB employees are not eligible unless they are presently enrolled as a student at the school;
- Eligible individuals must be 35 years and und
Selection / Submission Process:

• Choose one of the following topics:
  o There is a steady increase in childhood obesity in the Caribbean especially in the 6-12 age group. Design a solution/campaign/programme to address this.
  
  o Financing innovation and entrepreneurship in Trinidad & Tobago: Can the Banking sector play a catalytic role?

• Applicants then prepare a dynamic presentation via an essay no longer than 500 words or a video presentation no longer than 5 minutes long. Send your essay or video link to n.dookeran@lokjackgsb.edu.tt

• One candidate will be chosen for each of two topics identified

• The video should introduce yourself and describe the conceptual model / framework for how the applicants believe they will be able to address the issue selected and be explicit in the way they think their solution may be able to be impactful in a short period of time.

• Selection criteria includes:
  o Innovation
  o Professionalism of presentation
  o Clarity of concept definition
  o High impact in a short term
  o Sustainable
  o Easy to be replicated in other countries
  o Passion
  o Creativity of Presentation

• The preliminary selection of candidates is made within UWI-ALJGSB and the shortlisted videos will be forwarded to a panel consisting of UWI-ALJGSB and IDB representatives.

• The final shortlist of candidates will then be called for in-person / video-conference interviews with the selection panel.
• Successful applicants will need to confirm their availability to spend 3 months in Washington D.C. (i.e. work leave must be approved if the applicant is employed or attestation of self-employed persons that they are committed to providing 3 months of full time attention to the internship while residing in Washington D.C.)
• Due to the high volume of applications received, UWI-ALJGSB will contact ONLY the selected candidates.
• Candidates if selected and unable to attend the internship on the scheduled dates and times will be automatically disqualified.

Benefits and Responsibilities:

• Interns will receive a return airfare (from their Country of Nationality) and a monthly stipend which enables them to cover housing and living expenses while life in Washington DC.
• Medical and Travel Insurance is included.
• Chosen candidates will be asked to submit updates of their internship experience to UWI-ALJGSB so it can be shared with others via social media and press.
• Selected candidates are responsible for any other incidental costs associated with their relocation to/from Headquarters of the Bank in Washington, DC.
• For non US citizen, the Bank provides support in the process of obtaining a G-IV visa. It will be the responsibility of the student to obtain such visa.
• Must have a valid passport with expiry date no less than 6 months from the date of travel.
• The internship may be graded and counted for academic credit towards an UWI-ALJGSB degree and completion of the practicum requirement, providing the relevant guidelines are adhered to. This will be determined on a case by case basis, but can be finalized before commencement of the internship.
**Timetable 2015 Internship (approximate dates)**

Deadline for candidates to submit applications  
February 28th

Initial selection of candidates based on program requirements and selection criteria indicated in postings  
March 3rd

Panel interviews of shortlisted candidates  
March 9th – 10th

Internship offers  
March 12th – 13th

Starting date for interns  
May 1st

**Disclaimer**

Essays and short films will become the property of the Arthur Lok Jack Graduate School of Business, The University of the West Indies, The Otsik Foundation for Human Development and the Inter American Development Bank. Winning entries and/or those honourably mentioned will be placed on the school’s social media, website and promotional materials.